

**SWEET HOME FIRE & AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING
July 16th, 2024**

The **July 16th, 2024** meeting of the Board of Directors of the Sweet Home Fire & Ambulance District was called to order at 6:31 p.m. by Board Director Larry Johnson.

**CALL MEETING TO ORDER
Pledge of Allegiance**

ROLL CALL

Roll call was taken by Director Charlene Adams. Directors present were Charlene Adams, Larry Johnson, Rob Younger, and Jim Yon. Fire District personnel in attendance were Deputy Chief George Virtue, Assistant to the Chief Julie Mayfield, BC Eli Harris, LT Josh Bondesen, CWRR Manager Christian Whitfield, AIC Ryan Paul, Tyson Rust, and LT Jeff Mather. Community members present included Sky Chappell from the New Era. Chief Nick Tyler and Board President Dawn Mitchell joined via Zoom.

READING & APPROVAL OF MINUTES

Minutes of the **June 18th, 2024 Regular Board Meeting** were presented and reviewed.

24-25 A motion was made by Director Rob Younger to approve the **June 18th, 2024 Regular Board Meeting** minutes as presented. The motion was seconded by Director Jim Yon and passed unanimously.

24-26 Director Jim Yon moved to approve the **June 2024 Financial Report** as presented. The motion was seconded by Director Rob Younger and passed unanimously.

CORRESPONDENCE

None

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FIRE CHIEF REPORTS - Deputy Chief George Virtue

Wildland Update- Swearing in Christian Whitfield

* With the launch of our Wildland Division, the District is temporarily promoting Christian Whitfield to Division Chief of our Wildland Division. The District officially signed the contract with NFF. The Wildland Division posted 7 different job positions on Wednesday in hopes to hire 10-15 people depending on applicants. We currently have 21 applications across the board from entry level to Crew Boss Superintendent. Discussed Hot Shot Crew Carriers for sale in Roseburg, all are well used but clean boxes with solid drive trains. Not quite ready to purchase this equipment at this time. Also looking at a chipper next week, which is located in Boston.

Call Volume/House Fires/Conflags - Deputy Chief George Virtue:

The call volume is not available for this month. The district saw a busy weekend with 3 rescues; 1 MVA and 2 falls with technical rescues. 2 of the 3 patients required Life Flight.

With regards to conflagrations, fire season is under way. The district sent 1 task force to the Larch Creek Fire for 4 days then were moved to the Lone Rock Fire. That crew took Engine 25 which is a Type 3 and has 4 people.

Chief Tyler is on the Falls Fire as a Division Supervisor with his Task Force.

Motion to Adopt Resolution 2024-04-Authorizing sale of General Obligation Bond 24-27

24-27 Resolution 2024-04 was read by Deputy Chief George Virtue in its entirety. A resolution of Sweet Home Fire & Ambulance District authorizing the sale of general obligation bonds and related matters. The motion was made by Director Charlene Adams to adopt Resolution 2024-04. The motion was seconded by Director Jim Yon and passed unanimously.

Rosenbauer Update

Deputy Chief George Virtue relayed that the safety alarm is malfunctioning on the engine intermittently. The only way to function in this rig was to disable the alarm. That decision is not a sufficient solution, so we are working with the manufacturer to get this resolved as quickly as possible. Currently out of service until we can get the issue solved.

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IGA with City of Sweet Home/Use of Old City Hall Building

*The city has plans to repurpose the building. We have not received any official notice or documentation to vacate, but we will start working on getting things moved out of that building by the end of the month.

OFFICERS REPORTS

Building Maintenance - LT Josh Bondesen:

* Walker Heating and Air came and fixed our HVAC.

EMS Officer - BC Shannon Pettner:

* Nothing to report

Fire Training - BC Eli Harris:

Between 6/1/24 - 7/1/2024 crews completed:

- * 47 hours of online
- * 141 hours dedicated to drills
- * 151 hours on shift training
- * 214 hours of outside training
- * 10 hours for the fire corp

Vehicle Maintenance & Equipment - BC Randy Whitfield:

* Nothing to report

R & R and Public Interactions - AIC Ryan Paul:

- * Fire Corp training out of town this week
- * Flag flown on Ladder Truck at Ice Box BBQ Competition

Ambulance Collections & Other Information - Asst to the Chief Julie Mayfield:

* Collections reported quarterly

Association President - JARED RICHEY

* Nothing to report

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FIRE DISTRICT PATRONS & PERSONNEL

None

OLD BUSINESS

Office manager Julie Mayfield lead the discussion regarding repealing ordinance 2016-01 and 2016-02 and creating Ordinance 2024-001. Discussed existing ordinances at our last meeting about changing our collection rates. We need to repeal the ordinance, and discuss our changes at two different meetings. Once they get adopted they will get recorded with the county. In the future when we change rates, wall time, etc, we will be able to do a resolution rather than an ordinance.

NEW BUSINESS

LT. Josh Bondesen put forward the grant proposal from the Oregon Business Development Department for the seismic upgrade to Station 23. A motion is needed from the board to accept the grant contract before the project can move forward.

24-28 A motion was made by Director Charlene Adams to accept the Seismic Rehabilitation Grant Program for Station 23 Grant Contract Project # EM2413. This motion was seconded by Rob Younger and passed unanimously.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Directors will be at 6:30 p.m., Tuesday, August 20th, 2024.

The Board of Directors regular meeting was adjourned by Director Charlene Adams at 7:16 PM.

Submitted by,

Charlene Adams, Secretary/Treasurer
/js-jm